

BYLAWS OF THE HOT SPRINGS COUNTY DEMOCRATIC PARTY

ARTICLE I – THE HOT SPRINGS COUNTY DEMOCRATIC PARTY

Section 1 – Membership

Those persons registered as Democrats in Hot Springs County in the state of Wyoming shall be members of the Hot Springs County Democratic Party (herein referred to as “HSCDP”)

Section 2 – Governance

These Bylaws of the Party shall comply with those adopted by the Wyoming Democratic Party. Wherein a conflict in directions arises, the Bylaws of the Wyoming Democratic Party shall supersede these Bylaws.

ARTICLE II – THE HOT SPRINGS COUNTY CENTRAL COMMITTEE

Section 1 – Powers and Duties

The HSCDP Central Committee shall:

- A. The HSCDP Central Committee shall assist the Wyoming Democratic State Central Committee in Hot Springs County as provided by the Bylaws of the Wyoming Democratic Party.
- B. Perform all duties and functions required by law, Bylaws of the Wyoming Democratic Party, and these Bylaws.
- C. Have the governing power of the Democratic Party in Hot Springs County in accordance with these Bylaws, but remain subject to the direction of the Wyoming Democratic State Central Committee and the Bylaws of the Wyoming Democratic Party on matters of statewide concern.

Section 2 – Membership and Meetings

The HSCDP Central Committee shall consist of :

- A. Precinct committeeman and committeewoman elected in the county at the regular biennial primary election and at HSCDP Central Committee meetings pursuant to Article V, Section 1C of the Wyoming Democratic Party.
- B. All meetings of the HSCDP Central Committee shall:
 - a. Be open to all members of the Democratic Party without discrimination based upon and regardless of race, sex, age, color, creed, national origin, ethnic identity, economic status, sexual orientation, gender identity, religion, or philosophical persuasion
 - b. Be open to the public and encourage public involvement. The Bylaws of the HSCDP strongly support Article VII, Section 1 of the Bylaws of the Wyoming Democratic Party in regard to an open and discrimination-free party.
 - c. A majority of Delegates to the County Convention shall constitute a quorum, and a majority of the members attending a HSCDP Central Committee meeting; a roll call of the members shall be made, and a record made of those present in person or by proxy.

Section 3 – Meetings, Notices, and Publications,

- A. The HSCDP Central Committee shall meet and organize under the direction of the HSCDP Chair at a time and place determined by the HSCDP Chair.
 - a. The HSCDP Chair is required to publish notice of all meetings of the HSCDP in a newspaper of general circulation no less than two (2) days prior to a meeting,
 - b. Notice shall be provided to all members of the HSCDP Central Committee no less than five (5) days prior to the regular stated meeting,

- c. The HSCDP Chair may convene a special meeting with no less than five (5) days' notice to HSCDP Central Committee members,
- d. HSCDP Central Committee members may request physical or electronic notice.
- B. Robert's Rules of Order (herein Rules) shall govern procedure at meetings of the HSCDP Central Committee and any relevant subcommittees,
 - a. The Rules may be suspended by a two-thirds vote of the HSCDP Central Committee present

Section 4 – Proxies

Members of the HSCDP Central Committee may:

- A. Deputize, by signed proxy, a substitute to act on their behalf at any meeting,
 - a. Proxy must be a registered Democrat, residing in the precinct of their principal's request
- B. Any member may vote one's own and two additional proxies.
 - a. A proxy holder who is not a member of the HSCDP Central Committee shall have a maximum of two proxy votes and is not entitled to their own vote.

Section 5 – Subcommittees

- A. Subcommittees may be appointed by the HSCDP Chair to assist in the HSCDP Chair's duties as necessary.
 - a. Subcommittees shall meet at the HSCDP Chair's insistence or as necessary.

Section 6 – Clubs

- A. The HSCDP Central Committee may authorize and establish Democratic clubs or organizations
- B. Clubs and organizations may form and operate under their own rules and regulations
 - a. Club and organization rules and regulations must be consistent with these Bylaws

ARTICLE III – HOT SPRINGS COUNTY DEMOCRATIC PARTY LEADERSHIP

Section 1 – Powers and Duties

The HSCDP Leadership shall:

- A. HSCDP Leadership shall assist the Wyoming State Central Committee in Hot Springs County as provided by the Bylaws of the Wyoming Democratic Party.
- B. Perform all duties and functions required by law, the Bylaws of the Wyoming Democratic Party, and these Bylaws.
- C. Have governing power of the Democratic Party in Hot Springs County in accordance with these Bylaws, but remain subject to the direction of the Wyoming Democratic Party State Convention, the Democratic State Central Committee, and the Bylaws of the Wyoming Democratic Party on matters of statewide concern.

Section 2 – Officers

The elected officers of HSCDP shall enforce the adopted Bylaws and rules approved by the members of the HSCDP and perform the duties specific to each office as designated by these Bylaws

- A. Hot Springs County Democratic Party Chair shall
 - a. Have all the general powers of supervision and management normally vested in the office of the Chair, not to be inconsistent with these Bylaws;
 - b. Be the executive officer of the HSCDP
 - c. Preside over all meetings of the HSCDP and ensure orders of the HSCDP Central Committee are carried into effect.
 - d. Conduct all campaigns approved by the HSCDP Central Committee

- e. Coordinate the management of the HSCDP funds with the HSCDP Treasurer. Jointly, the HSCDP Chair and Treasurer will keep records of all funds received and disbursed, and report the records to the HSCDP Executive Committee upon request
 - i. Funds of the HSCDP shall be spent only on the specific and personal authorization of the HSCDP Chair; and,
 - ii. The Chair may consign checks of the HSCDP. No authorization shall be given for deficiency spending.
- B. Hot Springs County Democratic Party Vice Chair shall;
 - a. Be of the opposite gender of the Chair;
 - b. Perform duties and functions as required by law and these Bylaws;
 - c. In the event of the absence or disability of the Chair, perform the duties and exercise the powers of the HSCDP Chair
 - d. Perform other duties as requested
- C. The Hot Springs County Democratic Party Treasurer shall;
 - a. Perform duties and functions as required by law and these Bylaws;
 - b. Assist the HSCDP Chair in duties relative to fundraising and the custody, reporting, record keeping, and expenditure of money of the HSCDP as requested by the HSCDP Chair;
 - c. Be required to furnish a bond, at the discretion of the HSCDP Chair; and,
 - d. Consign checks for the HSCDP
- D. The Hot Springs County Democratic Party Secretary shall;
 - a. Perform duties and functions as required by law and these Bylaws
 - b. Keep minutes of all meetings of the HSCDP and of all subcommittees in which the HSCDP Secretary is a member.
 - c. Furnish copies of minutes of all such meetings to the respective committees and subcommittees upon request within thirty (30) days after each meeting,
 - d. Perform other duties as requested.
- E. In the event of a vacancy in the HSCDP Chair due to death, resignation, or loss of qualification, the HSCDP Vice Chair shall assume all the duties of the HSCDP Chair for the duration of the unexpired term. Vacancies of other HSCDP offices shall be filled by election at the meeting of the HSCDP Executive Committee.

Section 5 – Vacancies and Appointments of the Central Committee

Pursuant to W.S. 22-4-103 and the Bylaws of the Wyoming Democratic Party, the following actions are authorized should a precinct committeeman or committeewoman vacancy occur:

- A. A vacancy in the county Central Committee shall occur in the cases of:
 - a. Death
 - b. Election Failure
 - c. Removal of Residence from Precinct.
- B. Vacancy shall be filled by the HSCDP Central Committee by election of a registered elector residing in the precinct of which the vacancy occurs and registered in the Party, or as provided by the Bylaws of the Wyoming Democratic Party.
- C. The HSCDP Chair, with the approval of the HSCDP Central Committee, may appoint a Democrat who is registered and residing in the precinct to fill the vacancy. Notice of any appointment shall be reported to the Hot Springs County Clerk within ten (10) days of the appointment.

ARTICLE IV - THE HOT SPRINGS COUNTY DEMOCRATIC CONVENTION

Section 1 – Powers and Duties

- A. The Hot Springs County Democratic Convention may adopt.
 - a. A Hot Springs County Party Platform
 - b. Resolutions

- c. Select Delegates and Alternates to the Wyoming Democratic State Convention
- d. Perform other duties and functions as required by law and these Bylaws

ARTICLE V – CERTIFICATION

The undersigned Chair of the Hot Springs County Democratic Party and the undersigned Secretary of the Hot Springs County Democratic Party hereby certify that these are the Bylaws of the Hot Springs County Democratic Party as adopted _____ at the HSCDP Central Committee meeting.

Chairman, Hot Springs County Democratic Party

Secretary, Hot Springs County Democratic Party